Microsoft 365
eDiscovery as a Service™

eDiscovery Advisory

About Us

eDiscovery Advisory is a global boutique consultancy that architects and implements eDiscovery and Information Governance processes. We provide expertise specifically around the entire discovery lifecycle and technology process. The eDiscovery Advisory team's clients have confidence that their processes are sound, defensible, cost-effective, and mitigate risk.

eDiscovery Advisory's proprietary tools and workflows bridge the gap between Advanced Office 365 features and your eDiscovery needs.

Technologies like **Microsoft 365 (M365)** enable organizations to move messaging, document management, and unstructured data rapidly to the cloud. Without the right plan and people in place, such moves can increase costs, create inefficiencies, and introduce unnecessary risks throughout the eDiscovery process.

Our **M365 eDiscovery as a Service** program combines proprietary automation workflows built within the M365 Advanced eDiscovery and our PeopleCloud™ resource solutions to help clients manage every step of the eDiscovery process. Organizations can take advantage of their existing functionality without moving data between numerous outside providers and data systems thereby mitigating risks and providing a more secure, defensible, and cost-effective solution.

M365 eDiscovery as a Service™ Program Benefits

- Deploy workflows for data governance, identification, and preservation
- Define data and retention strategies
- Data reuse across multiple matters
- Guide processing, review, and production processes

- Proven defensible workflow and automation
- Customized portal and dashboard
- Knowledge transfer
- Reduction of overall eDiscovery costs and risks*
- Global reach and capabilities

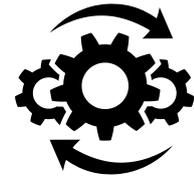*Reduces overall costs from eDiscovery processing, hosting, and legal review*

M365 eDiscovery as a Service™ Program Includes

Development of customized portal and dashboards

On-Demand PeopleCloud™ resources to enhance your IT and Legal Ops teams

Automation management and scripting for Legal Hold, Identification, Collection, Review, and Production of data

Our expert eDiscovery Advisory consultants will create a comprehensive eDiscovery Playbook and data source map customized for your organization establishing a clear and defensible process.

- M365 Readiness and Implementation Assessments
- Migrations from or to M365
- Integrations of Legal Hold and Data Collection technologies outside of M365
- Unstructured and Dark Data Risk Analysis
- Data Loss Prevention Assessments
- M365 Advanced eDiscovery Training
- Acceptance testing and annual QC

Complementing the **M365 eDiscovery as a Service** program, the eDiscovery Advisory team implements retention and legal hold policies, manages the full eDiscovery lifecycle, and conducts ongoing review of information governance polices and procedures within the Microsoft 365 environment.

Global Locations

New York , NY • Austin, TX

Zurich, Switzerland • Virtual

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